

CALL FOR NOMINATIONS **alPHa Distinguished Service Award**

The Distinguished Service Award (DSA) is awarded annually by the Association of Local Public Health Agencies to individuals in recognition of their outstanding contributions made to public health in Ontario.

How many awards are given yearly?

- One award per Section and Affiliate organization may be presented in any given year.
- On occasion, an award may be given to individuals outside alPHa for their contributions to public health.

Who is eligible to receive the DSA?

- Members of alPHa who fall under the following categories are eligible:
 - an elected/appointed member of a local board of health or regional health committee;
 - a medical officer of health or associate medical officer of health;
 - one of alPHa's seven affiliated organizations (i.e. ANDSOOHA, AOPHBA, APHEO, ASPHIO, HPO, OAPHD, OSNPPH).
- An individual outside the alPHa membership who has made outstanding contributions to public health in Ontario.

Who deserves the DSA?

- Eligible recipients have:
 - demonstrated exceptional qualities of leadership in his/her own milieu;
 - achieved tangible results through lengthy service and/or distinctive acts; and
 - displayed exemplary devotion to public health at the provincial level.

What are the eligibility criteria for nominees?

- Nominees:
 - currently hold a position of significant responsibility in one of alPHa's member agencies (i.e. board of health/local public health unit/affiliated organization) and have been a member in alPHa for at least three years; and
 - have been nominated by at least three voting members from the **nominee's Section or affiliate organization** who are in good standing of alPHa.

- Note:
1. good standing refers to members who have paid their membership dues;
 2. voting members are individuals representing a member health unit. These individuals include board of health chairs, medical and associate medical officers of health, representatives appointed to the alPHa Board of Directors by the seven alPHa Affiliate organizations.

Call for Nominations cont'd

Who can nominate?

- Any member of alPHA including Board of Health members or chairs, medical and associate medical officers of health, and affiliate representatives may nominate.
- In the case of non-members of alPHA, nominations must come from three active members of alPHA; only alPHA members may nominate potential candidates.

What material must accompany the nomination form?

- Include signatures of the nominator and two other supporting voting members of alPHA.
- Include a **cover letter explaining why the nominee is deserving of this award** must be included with the form. Since the members of the Selection Committee more than likely will not know the nominee, they will base their assessment on what is conveyed to them in the cover letter. The letter should tell the Selection Committee what the nominee has achieved and why it is outstanding.
- A service record or curriculum vitae must also accompany the nomination form and could include the following:
 - personal achievements at the local level;
 - special or distinctive services on behalf of public health provincially;
 - leadership and contributions on behalf of alPHA and/or one of its Sections; an affiliated organization; or a provincial public health organization

Where should I send the nominations to?

- Nomination forms along with all relevant accompaniments should be e-mailed to Susan Lee, Manager, Administrative & Association Services, alPHA at susan@alphaweb.org

When is the deadline to submit nominations?

- **Tuesday, April 15, 2008, 4:30 PM**

Who selects the DSA recipients?

- All nominations are reviewed by the Executive Committee of alPHA.
- In the event of a tie, the alPHA Board of Directors will determine the Award recipient.

How are Award recipients notified?

- Award recipients are notified in writing by alPHA approximately one month prior to the conference date.
- Award recipients are invited to attend as guests of the association at the Annual Awards Banquet, which is held in conjunction with the Annual Conference.

Who can I contact if I have further questions on the Awards?

- Susan Lee, Manager, Administrative & Association Services, alPHA
 - tel: (416) 595-0006 ext. 25
 - e-mail: susan@alphaweb.org



2008 NOMINATION FORM

Distinguished Service Award

I HEREBY NOMINATE THE FOLLOWING INDIVIDUAL TO RECEIVE THE alPHa DISTINGUISHED SERVICE AWARD:

Nominee:	<input type="text"/>
Title:	<input type="text"/>
Health Unit/Agency/Org'n:	<input type="text"/>
Mailing Address:	<input type="text"/>
Telephone:	<input type="text"/>

NOMINATOR'S SIGNATURE:

	<input type="text"/>
Name (please print):	<input type="text"/>
Title:	<input type="text"/>
Health Unit/Agency/Org'n:	<input type="text"/>
Date:	<input type="text"/>

SUPPORTING SIGNATURES:(1st)

Name (please print):	<input type="text"/>
	<input type="text"/>
(2nd)	<input type="text"/>
Name (please print):	<input type="text"/>

This completed form **must** be accompanied by a **cover letter** and **service record** or curriculum vitae to at least include a list of personal achievements at the local level, special or distinctive services on behalf of public health provincially and contributions on behalf of alPHa and/or one of its Sections, affiliated organizations or a provincial health organization.

Please forward by April 15, 2008, 4:30 PM to:

Susan Lee, Manager, Admin. & Assn. Services
Association of Local Public Health Agencies
425 University Avenue, Suite 502
Toronto, ON M5G 1T6
Fax: 416-595-0030 E-mail: susan@alphaweb.org