

**EVENT UPDATE: Oct. 21 location now confirmed; book your accommodations now (see lower right box).**



Photo: Oak Ridge National Laboratory

## UNDERSTANDING THE ROLE OF PUBLIC HEALTH LABORATORIES

Join us in October for a fascinating introduction to Ontario's public health laboratory system and surveillance. On Day 1, there will be a full-day plenary held at the Public Health Ontario Laboratory, Toronto in the west end of the city near Pearson International Airport. You will learn about the structure of Ontario's public health lab system, what happens at the labs, and the differences between private and public labs. You will also meet key members of the Laboratory Team in a panel discussion and learn about their roles. A highlight of Day 1 will be a group tour of the Public Health Ontario Laboratory, Toronto where you will get to see first-hand state-of-the-art facilities and activities.

Day 2 will be held at the Hilton Toronto Airport Hotel & Suites and will feature business meetings for both COMOH and the Boards of Health Section. alPHa has also invited various Ministry officials to take part in a plenary session on Day 2. Further details are enclosed.

Be sure to attend both days to maximize your learning and networking!

*alPHa gratefully acknowledges the assistance of Public Health Ontario with the conference program design.*

## 2011 Fall Event - October 20 & 21

### **October 20 Location:**

Public Health Ontario  
Laboratory, Toronto—  
81 Resources Road,  
Etobicoke (west Toronto),  
ON M9P 3T1

- ◆ featuring overview of Ontario public health labs & lab tour

### **October 21 Location:**

Hilton Toronto Airport Hotel  
— 5875 Airport Road,  
Mississauga ON L4V 1N1

- ◆ featuring COMOH and BOH Section business meetings & plenary Ministry Updates

### **Who Should Attend:**

- Medical officers of health
- Board of health members
- Epidemiologists
- Public health inspectors
- Health unit staff with an interest in public health labs
- Community medicine residents

### **NEW! Virtual Attendance Available:**

For the first-time, alPHa will be offering attendance (on Day 1 only) via electronic means. Details coming soon.

### **Accommodations:**

A limited block of guestrooms at the Hilton Toronto Airport are available for the nights of October 19 and 20. Call **1-800-445-8667**.



Public  
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**2011 alPHa Fall Symposium Outline**  
***Understanding the Role of Public Health Laboratories***  
**October 20 & 21, 2011**

GOALS	OBJECTIVES
<b><i>Public health professionals and board of health members will:</i></b>	<b><i>After active participation in this workshop, participants will be able to:</i></b>
Enhance their knowledge of Ontario's public health laboratories role, functions, operations and key staff.	<ul style="list-style-type: none"> <li>• Describe the structure of the Ontario public health laboratory system</li> <li>• Compare private and public labs</li> <li>• Identify key people, functions and activities of Ontario's public health labs</li> <li>• Describe public health laboratory functions through examination of their role in current environmental issues such as water testing, microbiology and bio-terrorism</li> </ul>
Enhance their knowledge of the role of Ontario's public health laboratory system in disease surveillance.	<ul style="list-style-type: none"> <li>• Explain role of surveillance within public health practice</li> <li>• Identify surveillance measures for various classifications of diseases</li> </ul>
Gain direct experience of a public health laboratory through meeting key staff and a detailed tour of a laboratory facility.	<ul style="list-style-type: none"> <li>• Identify key people, functions and activities of Ontario's public health labs</li> <li>• Describe and explain public health laboratory operations at a high level</li> </ul>

**2011 alPHa Fall Symposium Outline**  
**Understanding the Role of Public Health Laboratories**

<b>Thurs. October 20, 2011</b>  <b>Location: Public Health Ontario Laboratory, Toronto</b> 81 Resources Road, Etobicoke, Ontario M9P 3T1	7:30 – 8:30	<b>Registration / Continental Breakfast</b>	<i>Auditorium Foyer/ Auditorium</i>
	8:30 – 8:45	<b>Welcome</b> <i>Paul Roumeliotis, President, alPHa</i> <i>Vivek Goel, President &amp; CEO, Public Health Ontario (PHO)</i> <i>Donald Low, Medical Director of the PHO Laboratories (PHOL)</i> <i>Mike Mendaglio, Chief Laboratory Operations Officer, PHO</i>	<i>Auditorium</i>
	8:45 – 9:15	<b>Partners for Health: alPHa and PHO (Vivek Goel)</b>	<i>Auditorium</i>
	9:15 – 9:45	<b>Overview of Public Health Laboratory System (Mike Mendaglio)</b> <ul style="list-style-type: none"> <li>- Regional structure in Ontario; private vs. public; what goes to PH Labs in Ontario; national Labs</li> </ul>	
	9:45 – 10:15	<b>BREAK</b>	<i>Auditorium</i>
	10:15 – 11:45	<b>Panel: Laboratory Team Members and their Roles</b> <ul style="list-style-type: none"> <li>- Influenza testing (<i>Laura Burton, Acting Manager of Immunodiagnosics and Special Procedures, PHOLT</i>)</li> <li>- C. difficile (<i>George Broukhanski, Molecular Specialist, PHOLT</i>)</li> <li>- Tuberculosis (<i>Fran Jamieson, Associate Medical Director and Medical Microbiologist, PHOL</i>)</li> </ul>	<i>Auditorium</i>
	11:45 – 12:45	<b>LUNCH</b>	<i>Auditorium</i>
	12:45 – 1:45	<b>Public Health Surveillance</b> <ul style="list-style-type: none"> <li>- Lyme diagnostics (<i>Samir Patel, Clinical Microbiologist, PHOLT</i>)</li> <li>- E. coli O104 laboratory response (<i>Sandra Zittermann, Research Technician, PHOLT</i>)</li> <li>- Surveillance and epidemiology (<i>Jason Garay, Manager of Surveillance Services, PHO, and Anne-Luise Winter, Senior Epidemiologist, PHO</i>)</li> </ul> <b>Group A and Group B: Laboratory Tour</b>	<i>Auditorium</i>
	1:45 – 2:45	(Repeat Presentation) <b>Public Health Surveillance</b> <b>Group C and Group D: Laboratory Tour</b>	<i>Auditorium</i>
	2:45 – 3:15	<b>BREAK</b>	<i>Auditorium</i>
	3:15 – 4:15	<b>Environmental Issues and the Public Health Laboratory</b> <ul style="list-style-type: none"> <li>- Water Testing (<i>Sandra Edelsward, Program Coordinator, Drinking Water Testing, PHOL</i>)</li> <li>- Environmental Issues (<i>Ray Copes, Director, Environmental and Occupational Health, PHO</i>)</li> </ul>	<i>Auditorium</i>
	4:15 – 4:30	<b>Wrap Up</b>	<i>Auditorium</i>
		Bus to Hilton Airport hotel departs Lab at 4:45 PM & 5:15 PM – meet at Guest Parking lot stairs for bus pick-up	
5:30 – 7:00	<b>RECEPTION – Hilton Toronto Airport Hotel (5875 Airport Rd.)</b> Reception includes pasta station and light refreshments ***** Please note dinner is on your own *****	<i>Ontario Room, Conference (upper) Level</i>	

<b>Fri. October 21, 2011</b>  <b>Location: Hilton Toronto Airport Hotel &amp; Suites</b> 5875 Airport Road, Mississauga, Ontario L4V 1N1	7:30 – 8:30	<b>Registration &amp; Breakfast</b>	<i>Foyer of Mississauga B&amp;C, Ground Floor</i>
	8:30 – 10:30	<b>COMOH Meeting</b>	<i>Mississauga B&amp;C, Ground Floor</i>
	8:30 – 10:30	<b>Boards of Health Section Meeting</b>	<i>Dundas Room, Conference (upper) Level</i>
	10:30 – 11:00	<b>BREAK</b>	<i>Foyer of Mississauga B&amp;C, Ground Floor</i>
	11:00 – 12:30	<b>Ministry Updates</b>  <i><b>Dr. Arlene King</b>, Chief Medical Officer of Health, Ministry of Health and Long-Term Care</i> <i><b>Steve Harlow</b>, Assistant Deputy Minister, Ministry of Health Promotion and Sport</i> <i><b>Darryl Sturtevant</b>, Assistant Deputy Minister, Ministry of Children and Youth Services</i>	<i>Mississauga B&amp;C, Ground Floor</i>
	12:30 – 1:30	<b>LUNCH</b>	<i>Mississauga B&amp;C, Ground Floor</i>
	1:30 – 2:30	<b>COMOH Meeting – COMOH Educational Session on HIV Unwilling/Unable &amp; Criminalization</b>	<i>Mississauga B&amp;C, Ground Floor</i>

## CONFERENCE LOCATIONS

**October 20 Location:** Public Health Laboratory, Toronto  
81 Resources Road, Etobicoke (west Toronto), ON M9P 3T1

**Web Site:** [www.oahpp.ca/services/public-health-laboratories.html](http://www.oahpp.ca/services/public-health-laboratories.html)

**Driving Directions:** See next page.

**Parking:** To drop off a guest, pull into the circular driveway outside the Lab's main entrance that is marked by the two flagpoles. There is very limited parking space outside the main entrance. It is preferable to park in the large main parking lot adjacent to (i.e. east of) the Lab building. Access the main parking lot by continuing east on Resources Road just past the Lab building.

**Public Transit: (Please allow yourself plenty of time transit service may include long wait times.)**

Take subway to Islington station and either take a taxi to the Lab (recommended) or board the # 37 (or 37A or 37C or 37D) Islington Northbound bus. If taking the bus, get off at the Resources Road stop and walk south on Islington Ave. Do not cross to the other side of the street, but stay on the east side of Islington. Under the large green 401 East sign, cross over to Resources Road and follow road. (Note: approx. 20 minute walk).

**Orientation:** The main entrance to the Lab is marked by a circular driveway with two flagpoles. Go through the entrance's doors and turn left to pick up your registration package at the Registration Table. All plenary presentations on October 20 will take place in the Auditorium, which is also left of the main entrance past the registration table. The Auditorium is a public space and does not require signing in.

**October 21 Location:** Hilton Toronto Airport Hotel & Suites  
5875 Airport Road, Mississauga, ON L4V 1N1

**Hotel Web Site:** [www.toronto-apt.hilton.com](http://www.toronto-apt.hilton.com)

**Airport Shuttle\*:** There is a complimentary 24-hour bus service to/from Pearson International Airport (YYZ) running every 20 minutes. Pick up at Pearson Airport at the following locations:

T1 – Ground floor at P3 or S5

T3 – on the outside drive at Post 22

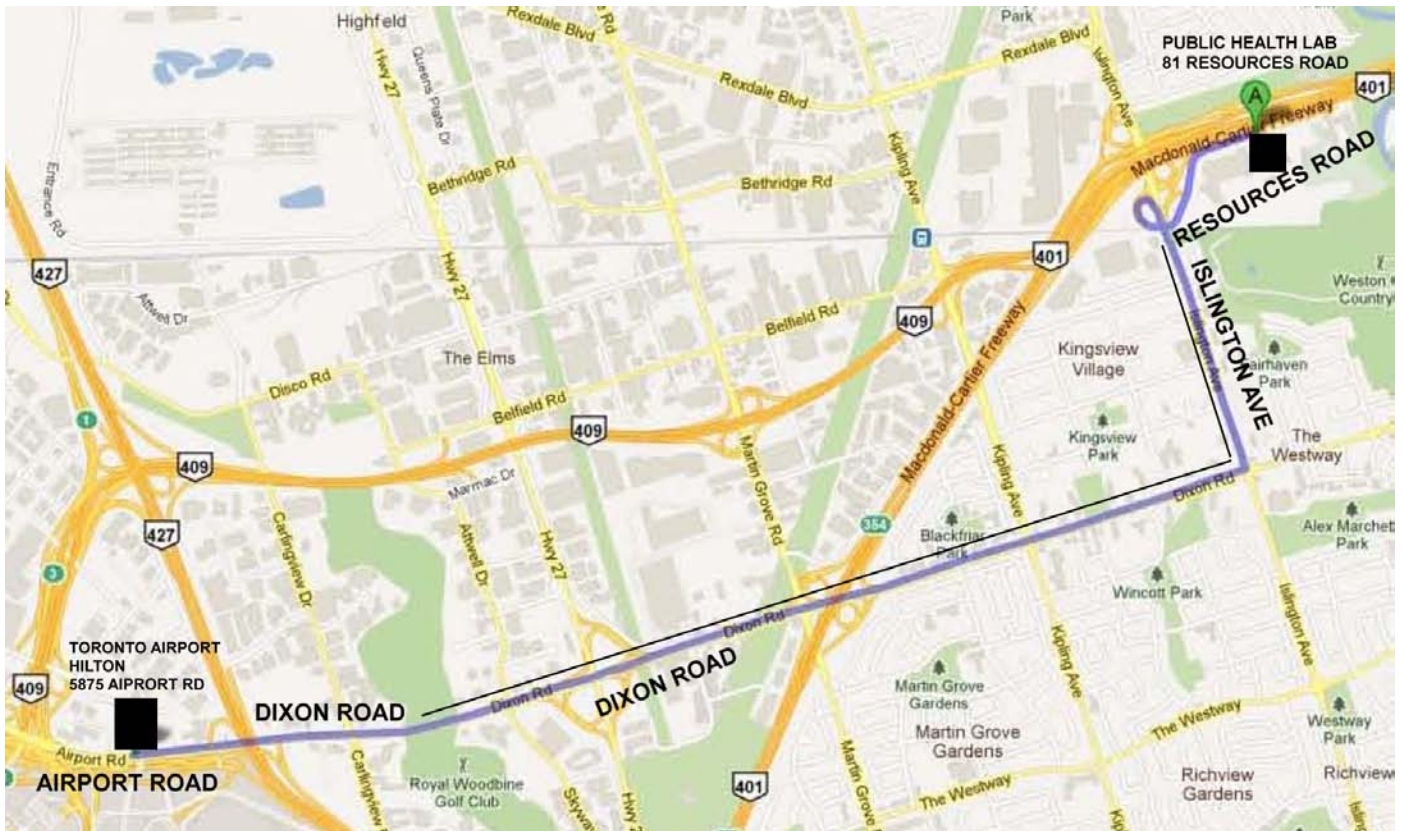
**Driving Directions: From the East:** Take Highway 401 Westbound to Highway 409 Westbound, exit on Airport Rd. and turn left. The Hilton Toronto Airport Hotel & Suites is on your left through the second set of lights.

**From the West:** Take Highway 401 Eastbound to Highway 427 north, exit on Dixon Rd. and turn left. The Hilton Toronto Airport Hotel is on your right after the Esso gas station.

**Self-Parking:** \$8 per day for overnight guests; \$6/hour for day guests (daily max. is \$16)

**Hotel Reservations:** As a designated venue, the Hilton Toronto Airport Hotel has reserved a block of guest room accommodations at the group rate of \$150+HST per night, single or double occupancy. Please reserve guest rooms by **September 26, 2011** by calling 1-800-445-8667 or direct 905-677-9900 and quote "Association of Local Public Health Agencies' Group Rate.". After this date the hotel cannot guarantee the group rate. Cancellation of individual reservation must be done 24 hours prior to arrival to avoid a penalty. Check in 4:00 PM; check out 12:00 PM.

**Map & Driving Directions to Public Health Ontario Laboratory, Toronto  
81 Resources Road, Etobicoke ON M9P 3T1**



**FROM THE HOTEL:**

Turn left onto **AIRPORT ROAD**, which becomes **DIXON ROAD**. Continue along Dixon (approx 4.5 KM) to **ISLINGTON AVE**. Turn left on **ISLINGTON**, keep right and follow the exit to **401 EAST** – stay on the far right to merge onto **RESOURCES ROAD**. Pass the Lab building on the right and park in the Guest Parking lot east of the building.

**TRAVELLING EASTBOUND ON THE 401:**

exit onto **ISLINGTON AVE**. ramp, follow signs to Resources Road by heading toward Islington South exit and continuing straight through the lights (i.e. **DO NOT TURN ONTO ISLINGTON AVE**). Merge onto Resources Road. Pass the Lab building on the right and park in the Guest Parking lot east of the building.

**TRAVELLING WESTBOUND ON THE 401:**

**(\*\*\*NOTE – YOU MUST BE IN THE EXPRESS LANES – ISLINGTON RAMP FROM COLLECTOR LANES IS CLOSED)** exit at **ISLINGTON AVE SOUTH** and keep right, turning right just before the lights to take the **RESOURCES ROAD** exit. Merge onto Resources Road. Pass the Lab building on the right and park in the Guest Parking lot east of the building.

**\*\*SEE FOLLOWING PAGE FOR A DETAIL MAP OF THE ISLINGTON / RESOURCES ROAD LOOP, PARKING AND SHUTTLE PICK-UP AND DROP-OFF\*\***

# ISLINGTON/ RESOURCES ROAD LOOP DETAIL, PARKING AND SHUTTLE TRANSPORTATION

*Travelling Northbound on Islington Ave.,* take the eastbound 401/Resources Road exit and keep to the extreme right to avoid entering the 401. Turn left onto Resources Road

*Travelling Southbound on Islington Ave.,* keep to the right over the 401, take the Resources Road exit by turning just before the lights. Merge onto Resources Road. Lab building is on the left.



## PARKING:

To drop off a guest, pull into the circular driveway outside the Lab's main entrance that is marked by the two flagpoles. There is very limited parking space outside the main entrance. It is preferable to park in the large main parking lot adjacent to (i.e. east of) the Lab building as indicated by "Guest Parking" in the map above. Walk up the stairs to the front of the main entrance of the building. Access the main parking lot by continuing east on Resources Road just past the Lab building.

## SHUTTLE TRANSPORTATION:

Please note ALPHA has arranged shuttle bus transportation between the Public Health Ontario Laboratory and the Hilton Toronto Airport Hotel for Thursday, October 20 only. Bus pick up and drop off will be **by the stairs in front of the Guest Parking area of the Lab** (as indicated in the map above). At the hotel, pick up and drop off will be at the **rear entrance of the hotel**. Designated times are as follows:

Pick up at Hilton Toronto Airport Hotel:	7:15 AM	and	7:45 AM
Drop off at Public Health Lab:	7:30 AM	and	8:00 AM
Pick up at Public Health Lab:	4:45 PM	and	5:15 PM
Drop off at Hilton Toronto Airport Hotel:	5:00 PM	and	5:30 PM

At all other times, taxis are available by calling:

Beck Taxi – 416-751-5555

Diamond Taxi – 416-366-6868

Royal Taxi – 416-777-9222

alPHA regrets it is unable to provide transportation between the Lab and other non-conference hotels.

### **Area Restaurants (Casual)**

Bliss Restaurant & Bar (hotel) – Award winning restaurant located just off hotel lobby. Open for breakfast, lunch and dinner.

The Keg Steakhouse & Bar – 927 Dixon Road, Etobicoke, (416) 675-2311, [www.kegsteakhouse.com](http://www.kegsteakhouse.com)

Lone Star Texas Grill – 930 Dixon Road, Etobicoke, (416) 674-7777, [www.lonestartexasgrill.com](http://www.lonestartexasgrill.com)

Arizona B-Bar & Grill – 215 Carlingview Dr., Etobicoke - (416) 674-7772, [www.arizonabarandgrill.com](http://www.arizonabarandgrill.com)

MR. GREEK Mediterranean Grill – 221 Carlingview Dr., Etobicoke, (416) 675-6000, [www.mrgreek.com](http://www.mrgreek.com)

Canyon Creek – 25 Carlson Court, Etobicoke - (416) 213-1162, [www.canyoncreekchophouse.com](http://www.canyoncreekchophouse.com)

## REGISTRATION INFORMATION

Understanding the Role of Public Health Laboratories - October 20 and 21, 2011

### Conference Registration Fees for Delegates Attending In Person

(Please complete a Conference Registration Form)

<b>Full Conference:</b>	\$265 + HST
Includes 2 breakfasts, 4 breaks, 2 lunches, 1 reception, Thursday & Friday program sessions	
<b>Daily Rate:</b>	
Thursday - includes breakfast, breaks, lunch, reception and full day programs	\$215 + HST
Friday - includes breakfast, breaks, lunch and scheduled meetings	\$140 + HST
<b>Emeritus Members of alPHA</b>	
Full Conference	\$133 + HST
Thursday - includes breakfast, breaks, lunch, reception and full day programs	\$108 + HST
Friday - includes breakfast, breaks, lunch and scheduled meetings	\$70 + HST
<b>Public Health &amp; Preventive Medicine Residents (Community Medicine Residents)</b>	
Full Conference	Fee waived
Thursday - includes breakfast, breaks, lunch, reception and full day programs	Fee waived
Friday - includes breakfast, breaks, lunch and scheduled meetings	Fee waived

### Conference Registration Fees for Remote Participation (Oct. 20 only)

See below.

### Registration & Payment

#### Online Registration:

Register and pay online using Visa or Master Card by accessing our secure system. [Click here to register online](#) if attending in person.

#### Register/Pay By Mail:

If paying by cheque, complete the attached registration form and mail or fax to: Association of Local Public Health Agencies, 2 Carlton Street, Suite 1306, Toronto, ON M5B 1J3, Fax: 416-595-0030

#### Cancellation Policy:

Cancellations must be received by **Thursday, October 6, 2011** for a full refund of your registration fee. Cancellations received after this date and before October 13, 2011 are subject to a 20% administrative fee. There are no refunds for cancellations received after October 13, 2011; however, substitutions are allowed.

**Contact:** Karen Reece, alPHA, tel: 416-595-0006 ext. 24, [karen@alphaweb.org](mailto:karen@alphaweb.org), fax: 416-595-0030.

## CONFERENCE REGISTRATION FORM

### For Delegates Attending In Person

Understanding the Role of Public Health Laboratories - October 20 and 21, 2011

Delegate Name: \_\_\_\_\_

Title: \_\_\_\_\_

Health Unit/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ ext. \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Food Requirements (please indicate if severe allergy): \_\_\_\_\_

Please indicate your designation with a check:

BOH Member    AMOH/MOH    Affiliate\* (\_\_\_\_\_)    PHPMR/CMR    Other (\_\_\_\_\_)

*\* Affiliate organizations of alPHa incl. ANDSOOHA, AOBPHA, APHEO, ASPHIO, HPO, OAPHD, OSNPPH*

**To help us with logistics and meal counts, please answer the following:**

- I will be staying at the Hilton Toronto Airport hotel and will arrive (check one):    Wed. October 19    Thurs. October 20
- I will be using alPHa's shuttle transportation between the Public Health Ontario Laboratory and the Hilton Toronto Airport Hotel on October 20.
- For October 20 lunch, check one:    Grilled chicken sandwich meal    Portobello mushroom sandwich meal    No lunch needed
- I will attend the October 20 Reception, 5:30-7:00 PM, Hilton Toronto Airport Hotel, 5875 Airport Rd., Mississauga.

**Registration**

Full Two-Day (i.e. Thursday, including reception, and Friday) \_\_\_\_\_  
 Thursday only (includes reception) \_\_\_\_\_  
 Friday only \_\_\_\_\_

**AMOUNT**

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**Emeritus Member Registration**

Full Two-Day \_\_\_\_\_  
 Daily:  Thursday \_\_\_\_\_  
 Daily:  Friday \_\_\_\_\_

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**Public Health & Preventive Medicine Resident (i.e. CMR) Registration**

Please indicate: a) your affiliated university: \_\_\_\_\_; b) year: \_\_\_\_\_

Fee waived

**Sub-total:**     \$ \_\_\_\_\_  
**HST 13%:**     \$ \_\_\_\_\_  
**Total Due:**    \$ \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please return completed registration form by October 13, 2011 to:**

Association of Local Public Health Agencies, 2 Carlton Street, Suite 1306, Toronto ON M5B 1J3

Tel: 416-595-0006 ext 24, Fax: 416-595-0030, E-mail: [karen@alphaweb.org](mailto:karen@alphaweb.org)

## INFORMATION ON REMOTE PARTICIPATION\*

### Understanding the Role of Public Health Laboratories - October 20 and 21, 2011

\*available only for October 20 presentations

In conjunction with Public Health Ontario, alPHa is very pleased to offer for the first time remote participation at the October 20 presentation sessions by the following electronic means:

- **Videoconferencing** (real-time two-way transmission of digitized images between 2 or more locations)
- **Webcasting** (i.e. live broadcast through the Internet)

In order to participate by videoconference, your health unit or organization must be a member of Ontario Telemedicine Network (OTN). Non-OTN members may participate remotely by webcast.

### Sessions for October 20, 2011

You may register for either or both of the following sessions (please complete a separate registration form found at the end of this document):

<b>Morning (AM) Session</b>	<b>Afternoon (PM) Session</b>
Speaker topics include: Conference Welcome, Overview of Public Health Laboratory System, Future Directions, and The Laboratory Team and Their Roles	Speaker topics include: General Introduction to Surveillance, Advanced Session on Surveillance, and Environmental Issues and the Public Health Laboratory
Start time: 8:30 AM (Eastern)	Start time: 12:45 PM (Eastern)
End time: 11:45 AM (Eastern)	End time: 4:30 PM (Eastern)
<i>Videoconference participants need to connect at least 15 minutes prior to the start of this session at 8:15 AM.</i>	<i>Videoconference participants need to connect at least 15 minutes prior to the start of this session at 12:30 PM.</i>
<i>Please note there will be a break 9:45-10:15 AM and lunch 11:45 AM-12:45 PM. Participants will need to log off during these times and log back in to resume.</i>	<i>Please note there will be a break 2:45-3:15 PM. Participants will need to log off during this time and log back in to resume.</i>

NOTE: The tour of the Lab building is available to on-site attendees only. There will *not* be a virtual tour of the Lab for remote participants on Oct. 20.

### Technical Requirements:

Videoconferencing	OTN videoconference enabled rooms and your organization must be a member of OTN.
Webcasting	For software or hardware requirements, please visit: <a href="http://webcast.otn.ca/support.html#reg">http://webcast.otn.ca/support.html#reg</a>  IMPORTANT NOTE: <b>PLEASE TEST YOUR WEB BROWSER AT LEAST 3 DAYS PRIOR BY GOING TO THE TEST SITE: <a href="http://webcast.otn.ca/support.html">http://webcast.otn.ca/support.html</a></b>

## REGISTRATION INFORMATION

### Understanding the Role of Public Health Laboratories - October 20 and 21, 2011

#### Conference Registration Fees for Remote Participation

	Both AM and PM Sessions – Oct. 20	AM Session Only – Oct. 20	PM Session Only – Oct. 20
Videoconferencing ** or Webcasting	\$165 per person	\$90 per person	\$90 per person

*\*\*In order to participate by videoconference, your health unit or organization **must** be a member of the Ontario Telemedicine Network (OTN). Non-OTN members may participate remotely by webcast.*

NOTE: Remote participation fees are waived for Public Health & Preventive Medicine Residents.

#### Registration & Payment

##### Online Registration:

Register and pay online using Visa or Master Card by accessing our secure system. [Click here to register for remote participation.](#)

##### Register/Pay By Mail:

If paying by cheque, complete the attached registration form and mail or fax to: Association of Local Public Health Agencies, 2 Carlton Street, Suite 1306, Toronto, ON M5B 1J3, Fax: 416-595-0030

##### Cancellation Policy:

Cancellations must be received by **Thursday, October 6, 2011** for a full refund of your registration fee. Cancellations received after this date and before October 13, 2011 are subject to a 20% administrative fee. There are no refunds for cancellations received after October 13, 2011; however, substitutions are allowed.

**Contact:** Karen Reece, alPHa, tel: 416-595-0006 ext. 24, [karen@alphaweb.org](mailto:karen@alphaweb.org), fax: 416-595-0030.

**REGISTRATION FORM - REMOTE PARTICIPATION**

**For Delegates Attending Electronically (Oct. 20 only)**

Understanding the Role of Public Health Laboratories - October 20 and 21, 2011

Main Participant's Name: \_\_\_\_\_

Title: \_\_\_\_\_

Health Unit/Organization: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_

Phone: \_\_\_\_\_ ext. \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**FOR VIDEOCONFERENCE PARTICIPANTS:**

In order to participate by videoconference, your health unit or organization **must** be a member of the Ontario Telemedicine Network (OTN). Non-OTN members may participate remotely by webcast.

OTN Site and System Number: \_\_\_\_\_

Name of OTN Telemedicine Coordinator\*: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

(\*The OTN telemedicine coordinator should have technical knowledge of the videoconference equipment, can ensure equipment is on 15 minutes prior to the session and trouble shoot with any technical problems.)

**IMPORTANT FOR ALL REMOTE PARTICIPANTS:**

1. Register on or before October 6, 2011. Late registrations will NOT be accepted.
2. Please make all technical arrangements PRIOR to registering.
3. Be sure to test all hardware and software prior to participation.

REGISTRATION (Please choose from the following:)	FEE PER PARTICIPANT	AMOUNT
Videconferencing: (via OTN)	<input type="checkbox"/> Both AM and PM session \$165	\$ _____
	<input type="checkbox"/> AM session only \$ 90	\$ _____
	<input type="checkbox"/> PM session only \$ 90	\$ _____
Webcasting: (via your computer)	<input type="checkbox"/> Both AM and PM session \$165	\$ _____
	<input type="checkbox"/> AM session only \$ 90	\$ _____
	<input type="checkbox"/> PM session only \$ 90	\$ _____
	<b>Sub-total:</b>	\$ _____
	<b>HST 13%:</b>	\$ _____
	<b>TOTAL AMOUNT:</b>	\$ _____

**Please return completed registration form by October 6, 2011 to:**

Association of Local Public Health Agencies, 2 Carlton Street, Suite 1306, Toronto ON M5B 1J3  
 Tel: 416-595-0006 ext 24, Fax: 416-595-0030, E-mail: [karen@alphaweb.org](mailto:karen@alphaweb.org)