

**DRAFT Minutes**  
**Council of Medical Officers of Health**  
**Maintenance of Certification Committee Meeting**  
**Oct 2, 2005**  
**10:00 AM to 12:00**  
**Teleconference**

Present: V. Etches F. Scott (minutes)  
G. Fleming C. Gardner (Chair) R. Bilotta

Regrets: E. Richardson  
A. Chris

<b>Item</b>	<b>ACTION</b>
1. Minutes Approved	
2. The Agenda was approved with the following additions: <ul style="list-style-type: none"> <li>• Add Maincert activities within health units, and</li> <li>• Add “update on NSSCM status as an accrediting body” under 6.</li> </ul>	
3. The Minutes of July 6, 2006, were approved as circulated.	
4. Education Needs and Opportunities <p>4.1 Review of the draft Work Plan for 2006 / Review Action Items from Minutes  The Work Plan, dated July 4<sup>th</sup>, was reviewed which included the following points:</p> <ul style="list-style-type: none"> <li>• The discussion of the Capacity Review Committee’s final report (CRC) at the alpha AGM was not accredited and did not end up being as educational as a previously anticipated event led by Terry Sullivan and Susan Tamblyn.</li> <li>• Future items related to the CRC outcomes will be considered under “Public Health Renewal”. The evidence behind requiring a critical mass of expertise within a health unit and arguments for amalgamation could be a learning topic.</li> <li>• The claiming of Section 4 credits for the educational presentation on</li> </ul>	<p>C. Gardner updated the workplan and mailed it to Maincert members on July 10<sup>th</sup>.</p> <p>C. Gardner adjusted workplan</p> <p>C. Gardner sent out template to moh listserve July 19<sup>th</sup>.</p>

<p>leadership at the COMO meeting may be facilitated by sending out a template.</p> <ul style="list-style-type: none"> <li>• Presentation on Public Health Laboratory system improvements</li>   <li>• Ontario Agency implementation – plan to have at an MOHLTC Education Days event in the fall? Key question is, “What is the role of the Agency in professional development?”</li>   <li>• Creating an empowered environment – will aim for next face-to-face COMO mtg in Dec 06</li>   <li>• Stimulating support for PH on Boards of Health and in Municipal Sector</li>   <li>• RICN development – C. Gardner contacted David Williams, the role of the RICNs is being reviewed at PIDAC</li>   <li>• Emergency Preparedness workshop – C. Gardner spoke with David Williams about support from the MOHLTC for this event.</li>   <li>• Risk communication – G. Fleming reported that Tim Sly is on sabbatical. V. Etches mentioned that a workshop recently held by UofT discussed risk</li> </ul>	<p>G. Fleming to seek a contact Chuck followed up with Doug S and Phil J. Not ready yet</p> <p>V. Etches to follow-up with Phil Jackson, with Fran to make contact as a back-up Await tabling of legislation</p> <p>Vera has identified options for speaker that are expensive. Suggest topic of general ALPHA interest. Fran and Gord to suggest to Linda.</p> <p>Gord mentioned good to discuss for after election at new BoH orientation</p> <p>C. Gardner to follow-up with D. Williams – made contact with Patricia Simms Sutherland for ALPHA event on RICN and workshop on Emerg Prep. Refer to Dec 1</p> <p>Chuck has spoken with Allison Stewart. Suggest needs assessment. Include CBRN Include David Williams? Chuck to cc Rose.</p> <p>V. Etches will circulate notes/key lessons learned from pandemic session if and when time allows.</p>
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<p>communication related to a pandemic.</p> <ul style="list-style-type: none"> <li>• iPHIS system discussion – V. Etches has connected with Bryna Warshawsky. Discussion clarified key areas of interest, i.e. what are capacities and challenges that need to be kept in mind for designing the next system? Can iPHIS be used for syndromic surveillance? Bill Mindell’s name was raised as a source of information on the PH e-council activities.</li> <li>• The topic of syndromic surveillance was further discussed. A presentation by APHEO members, Kate Bassil and Phillipa Hollawaty and Fran Scott was suggested for Feb 2007. Federal input may be sought as well.</li> <li>• Population impact of HIV screening –a topic for a UofT teleconferenced rounds.</li> <li>• Pandemic planning and Public Health Measures. This topic may be covered by a MOHLTC workshop in the future.</li> <li>• The use of legal dispositions in difficult HIV cases was removed as a guidelines consultation process has been initiated by the MOHLTC involving MOHs.</li> <li>• Building healthy communities – C. Gardner reported that he would be attending the two-day conference put on by the Ontario Professional Planners’ Institute on Sept 28/29 in Alliston. He has asked the organizers if the conference will be accredited. C. Gardner mentioned that perhaps he and others interested (OPHA? Via Sandra</li> </ul>	<p>C. Gardner to summarize key questions and V. Etches will follow-up with Bryna to schedule event and solidify learning objectives Planned for November 16 12-1 Teleconference. If alPHa can’t, Vera will pursue Breeze through Marie Muir Objectives: Accomplishments Challenges Rationale for replacement Vera will draft Section 4 template</p> <p>F. Scott updated group. Workshop planned for Feb to coincide with alPHa mtg. At current time provincial perspective is focus.</p> <p>A. Chris and F. Scott to follow-up to plan event. Planned Dec 8<sup>th</sup> Rounds. Rose will look into PHD cover teleconference cost.</p> <p>Has been covered at past workshop</p> <p>Public Health and Law conference mat cover. Fran will send another email once accredited.</p> <p>V. Etches to inquire about OPHA’s interest via S. Laclé. Suggest OPHA motion.</p> <p>Chuck attended conference and followed up with Linda Stewart.</p>
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<p>Laclé in Sudbury?) could bring forward material from the conference to disseminate it more widely.</p> <ul style="list-style-type: none"> <li>• Food Safety event July 20<sup>th</sup> in Barrie – C. Gardner asked organizers for objectives. Section 4 credits may be claimed.</li> <li>• TB workshop upcoming in Nov (21, 22) may be an opportunity for the MOHLTC to increase attendance if it is accredited. Joy Marshall has been contacted.</li> <li>• Public Health Law – in Toronto, will be accredited by PHAC. There may be ethics topics identified that are worth pursuing as learning opportunities after this conference.</li> <li>• Field Epidemiology seminars are accredited by PHAC.</li> <li>• Future topics for learning events may be identified through the NSSCM survey. Results have not yet been released. Greg Taylor is the NSSCM Maincert contact.</li> <li>• Advocacy – Determinants of Health in the Mandatory Programs as a Summer Rounds topic at UofT. V. Etches noted that the timeslots for the summer rounds now appear to be filled. V. Etches reported that P. Sutcliffe was open to others making a presentation on this topic.</li> <li>• Summer Rounds were mentioned as learning opportunities, but the question of how to pay for teleconferencing in</li> </ul>	<p>Vera will link with OPHA at conference and report back</p> <p>C. Gardner prepared a template for Section 4 credits</p> <p>Rose will pursue accreditation with Elizabeth’s name on planning committee.</p> <p>Maincert attendees to seek learning topics arising at conference.</p> <p>V. Etches sent email re Field Epi program to determine dates and topics of upcoming seminars to disseminate to CM specialists</p> <p>A. Chris reported that Rachel Rodin indicated results not available yet. G. Taylor should be approached when he presents rounds at UofT in the summer.</p> <p>V. Etches will follow-up with Ingrid Tyler and A. Chris re: finding a time-slot for this topic.</p> <p>Vera and Rosanna presented Rounds Sept 29</p> <p>The topics for summer rounds were circulated to CM specialists on faculty.</p>
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<p>was raised. The teleconference/ videoconference capabilities of Breeze over the internet are being explored by UofT.</p> <ul style="list-style-type: none"> <li>• The fall OPHA conference will be accredited.</li> <li>• Further discussion on emergency preparedness resulted in the recommendation that André Beauregard, who presented rounds for the residents be contacted to provide an accredited event.</li> </ul>	<p>DONE</p> <p>A. Chris sent C. Gardner André’s contact information.</p>
<p>4.2 Other information sources re needs and opportunities</p> <p>4.2.1 CRC Final Report – also see above</p> <ul style="list-style-type: none"> <li>• CRC – PH Human Resource strategy – F. Scott mentioned a background paper that Brent Moloughney produced that may be worth discussing. Also, Matt Hodge produced a report on where residents went to practice that could be informative. It was agreed that Business Administrators (BA) would have an interest and expertise in discussing HR strategies.</li> <li>• Bart Harvey, George Pasut, Ingrid Tyler and Ron DeBurger have all worked on the Federal Task Force for PH HR.</li> </ul> <p>4.2.2 Other?</p> <ul style="list-style-type: none"> <li>• Another topic that was raised was that of how Public Health has fared under regionalization. Bonita ? was working on a PhD thesis on the subject, V. Etches reported. Brent Moloughney likely also has some experience with this subject—as well as with the re-amalgamation of PH and Health Promotion in Nova Scotia.</li> <li>• A new topic was suggested: that of vaccine production. When Donna Reynolds’ name came up, F. Scott also suggested that the subject of career paths be explored. For instance, how one moves from public to private sectors and back. Nancy Cameron and Ann Carter were</li> </ul>	<p>F. Scott followed-up with Brent. He is interested. Fran will suggest to Linda Stewart as topic of general interest to alPHa for Feb meeting.</p> <p>C. Gardner will ask his health unit’s BA, Bill Hutton, about key contacts for this topic.</p> <p>V. Etches followed-up with R. DeBurger to explore presentation. He is willing. Link with Career Discussion?</p> <p>V. Etches will follow-up with Bonita to assess her interest in presenting.</p> <p>C. Gardner has contacted Donna Reynolds, Anne Carter and Nancy Cameron. All have agreed to participate in December</p>

<p>both mentioned as examples of people who have returned to the public sector in public health. While Career Days have been held for residents at UofT, it is possible that there could be a career day at a face-to-face COMOH meeting.</p>	<p>Vera to obtain career day key questions and modify them to suit the COMOH event – with matching objectives. To forward to Chuck to provide to the panelists.</p>
<p>5. Post CRC Vision for Professional Development of Community Health Physicians in Ontario</p> <ul style="list-style-type: none"> <li>• C. Gardner presented his vision for the professional development of community health physicians in Ontario, which is seen as part of a comprehensive human resources strategy for public health in the province.</li> <li>• The number of accredited events has increased since 2004 through work with partners. Yet, challenges remain.</li> <li>• A possible recommendation could be that the Ministry funds alPHa or affiliates to grow professional development opportunities.</li> <li>• Developing a longer-range plan is essential.</li> <li>• Once the idea is more developed, a meeting should be held with George and Phil to move the plan forward in the context of the CRC recommendations.</li> <li>• COMOH endorsement is important</li> <li>• The role of the Public Health Research, Education and Development Program was discussed, as was that of the College and universities.</li> </ul>	<p>Maincert members provided comments to C. Gardner re: proposed vision and strategies ahead of next meeting--to be discussed at next meeting</p> <p>Key questions need to be added to the document</p> <p>C. Gardner revised and resent – to write a draft from the outline.</p>
<p>6. Other items</p> <p>6.1 Chair of Maincert</p> <ul style="list-style-type: none"> <li>• The Chair of the Maincert Committee was reviewed. Appreciation for C. Gardner’s leadership was unanimous and C. Gardner agreed to continue as chair until the spring of 2007.</li> </ul>	
<p>6.2 Facilitating Maincert activities in local health units with more than one CM specialist</p> <ul style="list-style-type: none"> <li>• F. Scott reviewed the activities at Toronto Public Health. Self-accredited events are possible for small groups, provided there are a planning committee (of at least 3 people—approved by College), objectives, evaluation, and certificates of participation in place.</li> <li>• Eastern MOHs also have a history of accrediting events.</li> <li>• Peer reflective practice is another possibility to</li> </ul>	<p>F. Scott shared information from TPH Professional Practice re accreditation templates</p> <p>Fran and G. Fleming will post templates on the COMOH website</p>

explore.	
6.3 Update on NSSCM status as an accrediting body	
<ul style="list-style-type: none"> <li>• Discussed under NSSCM in workplan</li> </ul>	
7. Time and Date of next meeting	
<ul style="list-style-type: none"> <li>• To be scheduled in January</li> </ul>	
8. Adjournment	
<ul style="list-style-type: none"> <li>• Meeting was adjourned at 12.00 pm.</li> </ul>	