

DRAFT MINUTES
Maintenance of Certification Committee Teleconference
Tuesday November 30 2010
1:00 – 3:00 PM

PRESENT: Ian Johnson (Chair), Charles Gardner, Gordon Fleming (alPHa Staff / Recorder), Paulina Salamo, Linda Stewart, Vera Etches, Julie Emili, Ian Gemmill

REGRETS: Fran Scott, Sonya Corkum, Megan Ward

1.0 Welcome / Approval of Agenda

Agenda approved as circulated with the addition of

Item 4.5 – Changing Royal College Accreditation Standards

2.0 Approval of Minutes – May 26, 2010; September 21, 2010

Background – May 26 2010 Minutes:

http://www.alphaweb.org/files/DRAFT_MINUTES_COMOH_Maincert_260510.pdf

APPROVED on a MOTION by C. Gardner.

Background – Sept 21 2010 Minutes:

http://www.alphaweb.org/files/DRAFT_MINUTES_COMOH_Maincert_210910%20IJ.pdf

APPROVED on a MOTION by P. Salamo, with a note that it was agreed by the committee that completion of the action items under item 3.2.1 were no longer necessary.

3.0 Review of Committee Structure and Purpose

I. Johnson reported that discussions have been ongoing between alPHa and the OAHPP Board about the respective roles in professional development. What is being proposed is that the professional organizations (e.g. alPHa, COMO, etc.) should concentrate on needs assessments for their members, while OAHPP sponsors and facilitates events to address those needs, integrated with existing meeting structures or as stand – alone events (2 sessions per year).

C. Gardner added that this idea has been well – received by the COMO Executive, although there was no specific discussion about how the MainCert committee itself would change. I. Johnson’s view of MainCert is that the COMO group would use it to take the lead to identify needs, and as a side – effect, satisfy the accreditation requirement of having members of the target audience on the planning committee.

I. Johnson then asked about the specific relationship between the alPHa PD Committee and MainCert in order to clarify where the interfaces are for the needs assessments and execution of events. C. Gardner indicated that MainCert is specific to the CME needs of medical officers of health, and became a means of identifying topics and identifying key resources for planning programming COMO meetings and alPHa events that could serve these needs, as well as a means for sharing information about other CME-accreditable opportunities like Journal Clubs and external events. He argued that these functions should continue to be central to the work of the committee.

Discussion followed about the difficulty of committing time to these functions, especially where the roles and responsibilities of the MainCert committee members aren't clearly defined. C. Gardner suggested that both of these problems may be partly resolved with the OAHPP taking on the operational role, leaving the MainCert group with a strategic focus. This would likely also reduce the number of meetings required to conduct its business.

Questions were also raised about the composition of the Committee, which has expanded to include CM program directors, Ministry and OAHPP in an effort to bring the strategic and operational requirements of CME together. As it was noted that pure COMOHO members are now in the minority, it was agreed that more COMOHO members should be involved, that the Chair should always come from that group and that OAHPP and Ministry representatives would continue to a non-voting, ex-officio capacity. It was also agreed that the Committee's status as a subcommittee of COMOHO that reports to its Executive Committee should be re-emphasized.

C. Gardner suggested that the Maintenance of Certification Terms of Reference (circulated on November 15 to COMOHO) be revised to reflect the foregoing discussion.

ACTION: I. Johnson to perform an initial revision of the MainCert ToR and circulate for comment and further changes.

4.0 Refocusing of the MainCert Committee

4.1 *OAHPP – alPHa Board discussions on support for CME*

Covered above

4.2 *Update from COMOHO Executive*

Covered above

4.3 *alPHa Professional Development Committee*

Asked to give more detail about how the alPHa Professional Development Committee fits with all of this, L. Stewart reported that it is meeting for the first time on Thursday December 2, to examine the proposed terms of reference, discuss how it will work with the OAHPP, and how it will provide input to alPHa staff for the programming of alPHa – sponsored events. It may also fulfill the needs assessment role for other professionals within the alPHa membership (i.e. not limited to MOHs).

The intent of this committee was to look at the three face-to-face programs that alPHa provides each year and how they can provide the best content for the professional development of all of alPHa's members (COMOHO, Board of Health Section and Affiliates). It is a means to take some of the burden off of the alPHa staff. C. Gardner suggested that the MainCert committee be responsible for COMOHO needs and the link with the PD committee can serve that part of it.

4.4 *Implications for the Main Cert Committee*

Covered above

4.5 *New Accreditation Standards*

This item was placed on the agenda at the request of a COMO member, with a note that The Royal College is streamlining the entire MainCert program, the description of which is on its Web site. V. Etches suggested that should these changes come to pass, a report to the membership through a digestible summary of the changes may be warranted. C. Gardner volunteered to do so.

ACTION: C. Gardner to produce a summary of the changes and circulate to the MainCert Committee members for review prior to distribution.

5.0 Standing Items and Updates

5.1 MainCert Committee Membership

5.1.1 CMR members

Community Medicine Residents will be formally included in the revised ToR. Recruitment strategies will be discussed later in the process.

5.1.2 U of T Faculty

5.2 Event Accreditation

5.2.1 Past Events

5.2.1.1 alPHa AGM, June 20-22 2010, Cornwall

5.2.1.2 OPHA annual conference on September 28 – 30

5.2.1.3 COMO Retreat II

It was noted only that these events have been completed and participants should by now be in direct receipt of information related to awarded CME credit.

5.2.2 Upcoming Events

5.2.2.1 alPHa Winter Symposium Feb 10-11 2011

L. Stewart indicated that it is unlikely that there will be available CME credit for this, as it will be focused mainly on assembling government and other partners to work together on policy implications of the Pascal Report on PH (and the HBHC program in particular), and fluoridation.

C. Gardner wondered if there could be a one-hour educational session built in, and Linda responded that three hours is the minimum requirement for an application for event accreditation. The possibility of expanding the fluoridation session to meet this requirement could be explored. I. Johnson asked about setting aside one of the afternoons for something like this, but C. Gardner indicated that this would be difficult, considering the amount of business that needs to be covered by COMO during these two days. .

5.2.2.2 OAHPP alPHa OPHA Public Health Convention Apr 5-8 2011

A Dec. 15 deadline has been set for submission of abstracts, which will be reviewed in January, with a view to producing a final agenda in March. I. Johnson will use the COMO Survey of Priorities that was done prior to its October retreat as needs assessment to inform the planning

process. The MainCert committee members will be considered the members of the target audience on the planning committee to fulfill that requirement.

5.3 Further opportunities for COMOH – APHEO collaboration

This will be removed as a standing item.

5.4 Regional Journal Clubs - Update

Background – Journal Club Materials: <http://www.alphaweb.org/maincertjournal.asp>

G. Fleming referred to the linked materials as an information item.

6.0 Education Needs and Opportunities Planning for 2010/2011

6.1 Health Impact Assessment Training (NCCPH / OAHPP)

L. Stewart reported that training opportunities are being actively discussed – Ian will check on this with Brian Hindman and Heather Manson.

6.2 CIHR Report – Criminalization of HIV Non-Disclosure

Background – HALC Reports - http://www.alphaweb.org/files/HIV_HALC_2010.pdf

C. Gardner referred to the previously-circulated materials, indicating that the HIV – AIDS Legal Clinic would like to present the findings of its report (linked above) to MOHs. The Central East MOH group identified this as an ideal educational event, and directed that it be presented to the MainCert committee. Although this has a legal focus, there are significant public health implications, in that there remains a need for an evidence-based legal approach to addressing the related health risks.

Linda and Ian will discuss how this might fit in to the COMOH meeting on Feb 10 and to get it accredited, but it was noted that this issue would likely need more time than might be available.

7.0 Other / Information Items

Sonya Corkum is returning to the OAHPP shortly but will not be rejoining this committee.

8.0 Adjournment / Next Meeting

Meeting was adjourned at 14:33. Next meeting is scheduled for 1 – 3 PM - January 25, 2011