

Minutes
Council of Medical Officers of Health
Maintenance of Certification Committee Meeting
February 5th, 2004
10:30 AM to 12:00 noon
Teleconference

Participating: C. Gardner (chair)
B. Harvey
V. Etches
G. Fleming
G. Pasut (minutes)

Regrets: R. Bilotta
E. Richardson

1. Approval of the Agenda

The agenda was approved with the addition of items 3.5 Competencies Project Update and 3.6 NSSCM CPD Committee.

2. Minutes of the Previous Meeting

The minutes of the December 8th teleconference were approved as circulated.

3. COMOH Educational Needs – review of key documents

3.1 Group learning accreditation process – Chuck, Bart, Elizabeth

Chuck provided an update of the potential for accreditation through university settings:

- U of T can provide accreditation for events under their auspices, but are unable to accredit events undertaken by other agencies due to the limits of staffing.
- McMaster can provide accreditation for any venue and any group for a fee of approximately \$25 per person per year, or a negotiated flat rate per year. They will keep records of participants in database, and provide letters to attendants documenting hours. They also could assist with organizing events for a fee.
- Bart suggested that Charles explore the potential with Queens in light of ongoing discussions between area health units and the University.

ACTION CHARLES

3.2 Feedback from U of T teleconference rounds on bioterrorism and surveillance – Bart

This item was deferred to the next meeting.

3.3 Kirby Report – Chuck

Charles reported that the elements relating to continuing professional development contained within the Kirby report were already captured in Naylor Report.

3.4 Overall framework table – Chuck (review of overall framework and specific items on it)

Bart reviewed the potential for selected items recorded within the table to be part of UofT/McMaster teleconference rounds. This was endorsed by the committee. Bart will prepare a short list of proposed topics for consideration for the teleconference rounds format and communicate this by email to committee members.

ACTION BART

Discussion of the potential to utilize evolving technologies (e.g., the webcast sponsored by MOHLTC for Infection Control Standards). It was suggested that the webcast potential be explored in future by alpha staff (as workloads permit), and that telecommunications be added to the agenda of future meetings as a standing item.

ACTION GORD

George reviewed the RCPSC requirements for needs assessment related to the application for accreditation. Charles will email committee members to solicit any changes to the structure and/or content of the table to serve as both an updatable needs assessment instrument, and as a planning document. Once finalized, it will be shared with COMO Executive, and COMO membership.

ACTION CHARLES

3.5 Competencies Project

George provided an update of the OPHA Competencies Project including the completion of a comprehensive literature review, and the workshop which is being held February 5th and 6th. He will seek permission to distribute the literature review to the Committee members. It was also proposed that the competencies issue be added to the framework table with George and Penny Sutcliffe as proposed facilitators.

ACTION GEORGE

Discussion ensued on the possibility to schedule a session at the alpha AGM COMO meeting to review maintenance of certification issues and opportunities with Charles, George and Bart as possible presenters (e.g., how the maintenance of certification system works, and how we can use simple tools to record personal

learning projects, and organize certain COMOH agenda items to permit self-accreditation section 1 status). This item might need to be scheduled as an optional activity at a COMOH meeting.

ACTION CHARLES/GEORGE/BART

3.6 NSSCM CPD Committee

Greg Taylor has assumed chair of the CPD committee within NSSCM. The NSSCM will not be seeking accredited provider status due to capacity issues, but will work to provide support, resources, and expertise to ensure that as many events can be accredited as possible. It was suggested that there be a link established between committees. Charles volunteered to serve as link. Bart to forward Charles' email address to Greg.

ACTION BART

4. Educational Opportunities

4.1 ALPHa Semiannual meeting

No action was taken for the meeting which has passed. See discussion and actions under 3.5.

4.2 Legal dispositions in difficult HIV cases

This item is included in the framework table as part of the needs assessment.

4.3 Education Days

Charles reviewed with Rose the potential to have components of Education Days accredited. This will continue to be pursued, but the challenges of event planning being undertaken by non-Fellows within the Public Health Division (and the barriers of meeting accreditation requirements) was acknowledged.

4.4 Residency rounds teleconferences – Bart and Elizabeth

See item 3.4.

4.5 Overall framework table

See item 3.4.

5. Time and Date of next meeting

The next meeting will be scheduled in early April. Charles will forward possible dates and times to all members by email.

ACTION CHARLES